

**The Stanborough Press**  
**Manuscript and Book Production**

**Contact Details**

Author:

e-mail:

Phone:

Address:

**Manuscript Details**

Title:

Theme:

Number of Words

☐ Completed / ☐ yet to be completed

Purpose

- What is the purpose of your manuscript? Why write about this theme? What is the added value of your work? Please explain:

**Audience Details**

- Describe the typical person you are trying to reach.

☐ Children / ☐ teen / ☐ youth

☐ Young / ☐ old / ☐ midlife

☐ Male / ☐ female

☐ Adventist / ☐ other Christian / ☐ secular

☐ Other cultures

- Describe the kind of person you are trying to reach with what you have to share.

- Once Stanborough Press customers purchase my book and open its pages, they will not want to put it down because....

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For Office Use:

**Projected time-line (dates)**

Editor's Initial Read

Proposal Submitted to Adcom

Approved/declined

Editing commences

Manuscript to Editorial Committee

Editorial Committee Meeting

Proof-reading commences

Design commences

Pre-production to be completed by

Hardcover / softcover

Expected number of pages

1 colour / two colour / full colour